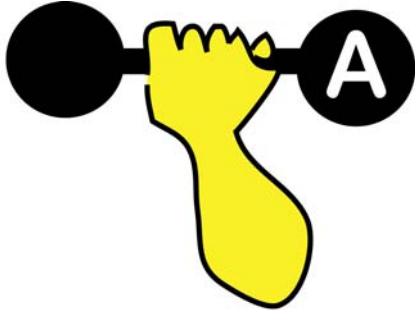
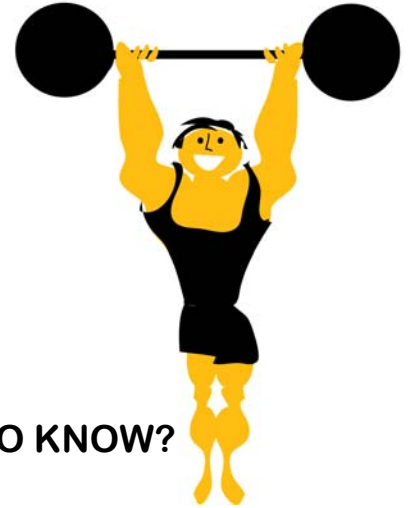


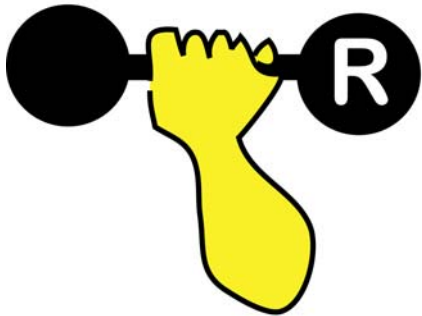
# A. R. M. S.



## Add

What does my reader **NEED TO KNOW**?

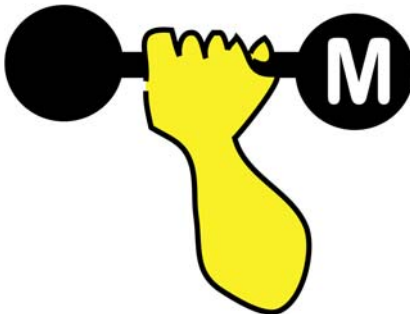
- More details
- Sensory words
- Descriptive words



## Remove

Is there any information that **DOES NOT** need to be in my writing?

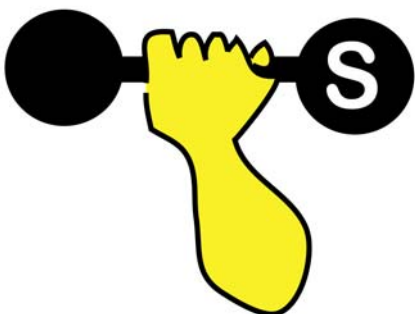
- Words that do not make sense
- Sentences that do not make sense
- Details that confuse my reader



## Move

Is the information in the **RIGHT ORDER**?

- Words that could go in another spot
- Sentences that could go in another spot



## Substitute

What can I replace and make more **EXPRESSIVE** or more **CLEAR** in my writing?

- Dead words
- Boring words
- Repetitive words